

Malmesbury Town Council

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on **28th May 2024** at 7.00 p.m.

Present: Cllrs: J Slade, P Exton, R Jones, I Wallis

Also present: Lisa Dent (Deputy Town Clerk)

Cllr Slade (Chair) welcomed all present to the meeting as new Chair of the committee. Cllr Exton (former Chair) was thanked for his continued work with the committee.

PE/24/074 To receive Declarations of Interest in accordance with the Council's Code of Conduct

None received.

PE/24/075 To receive apologies for absence

Apologies received for Cllr R Sanderson, Crawford-Price.

PE/24/076 To receive Public Questions in respect of items on this agenda

None received.

PE/24/077 To adopt the minutes of the meeting held on 30th April 2024

The minutes were adopted and signed as a correct record.

PE/24/078 To receive and note the income and expenditure report

To report was noted. No LHFIG expenditure, an invoice is expected which has been incurred in the previous financial year.

Wiltshire Council has announced that Malmesbury will be receiving new parking meters between July and September and this was agreed to be a much needed improvement to both car parks.

PE/24/079 To note Peer Review of Wiltshire Council Planning Service meeting - Tuesday 25th June at County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JQ

It is hoped that Cllr Sanderson will be attending on behalf of the committee and can report to the meeting on 23rd July 2024.

PE/24/080 To note: Meeting with James Repper, Senior Planning Officer Wiltshire Council and James Durant, Land & Planning Manager Cotswold Homes on the smaller Park Road development. Thursday 30th May at Malmesbury Town Hall.

Cllr Exton will be in attendance and can then report to the next P&E meeting

PE/24/081 Referred from Full Council Meeting 7th May 20 24 FC/24/63/xii

Malmesbury Climate Action Network (incl Malmesbury Against Plastics). To consider dissolving this working group following no nominations for representative
It was agreed by all present to dissolve this working group.

PE/24/082 To resolve comment on planning applications received since the last meeting:-

WC Ref: PL/2024/03379 - 95 Gloucester Road, Malmesbury, SN16 0AJ

Listed building consent - Proposed replacement windows to the North and West elevations

No plans available on planning portal. Extension to be requested to 12th June 2024.

WC Ref: PL/2024/03894 - 13 Bristol Street, Malmesbury, Wilts, SN16 0AY
Listed building consent - Installation of new, balanced casement window to 2nd floor front elevation
No objection.

WC Ref: PL/2024/04031 - Land rear of 33, Holloway, Malmesbury
Treeworks - No objection.

WC Ref: PL/2024/03358 - 8 Gloucester Street, Malmesbury, SN16 0AA
Householder planning permission - Demolition of ground floor east lean-to and replacement with two storey entrance lobby, stairs and bathroom. Conversion of garage and workshop for residential use. Demolition of old toilets, Internal alterations to ground and first floor and erection of first floor bay window to north street elevation.

Objection/Call In: The White Lion is a grade 2 * (star) listed heritage asset of particular importance and value which makes a positive contribution to Malmesbury Conservation Area and the town. Objection/Call In if necessary:-

The design of the stairwell extension (visible from the exterior) is not suitable for a historic building and the modern treatment and materials are not in keeping with the surroundings.

Cllr Exton left the meeting at 7.19 p.m.

We do not feel the conversion of garage and workshop to residential is appropriate in a town with limited parking. The provision of additional stand-alone accommodation to the property must be carefully considered and the reasoning and usage has not been fully explained.

WC Ref: PL/2024/03727 - 8 Gloucester Street, Malmesbury, SN16 0AA
Listed building consent to the above application – comment as above.

WC Ref: PL/2024/04096 - 5 Michael Pyms Road, Malmesbury, SN16 9TY
Householder planning permission - Two storey extension to side of existing dwelling. No objection.

WC Ref: PL/2024/04039 - The Activity Zone Leisure Centre, Bremilham Road, Malmesbury, SN16 0DQ
Proposal: Wiltshire Council R3. Installation of a Biomass silo to feed fuel to Biomass boiler.
No objection.

WC Ref: PL/2024/04539 - 5 Burnivale. Malmesbury, SN16 0BL
Treeworks – No Objection.

WC Ref: PL/2024/04405 - 70 White Lion Park, Malmesbury, SN16 0QP
Proposal: Householder planning permission - 2 storey side extension
Comment: No objection we are somewhat intrigued by the difference in roof height caused by the extension.

WC Ref: PL/2024/04607 - 10 Cross Hayes, Malmesbury, SN16 9BD
Treeworks – No Objection.

Cllr Exton rejoined the meeting at 7.35 p.m

PE/24/083 Update on Standing Items

War Memorial

No response from planning officer and conservation officer on our request for written notification that they do not object to the re-siting of the Memorial. It is understood they would consult with Historic England on this issue. Cllr Slade will write to request a response.

Abbey Mill Bridge

No update from Wiltshire Council Bridges department on the site meeting at Abbey Mill Bridge to discuss future repairs. Dep Town Clerk will progress chase.

Market Cross

There is no update on the gully clearance requested at Market Cross. It was noted that the gullies are on Wiltshire Council owned land and to request a private contractor to clear the gullies would require permissions. Cllr Slade will write to Wiltshire Council Highways. Dep Town Clerk will prepare a timeline/project plan for the stages of the require works to this scheduled monument.

Wheeler Way

Meeting took place on site today with Persimmon and Bloor in attendance. The following was agreed:-

1. Raise drain cover and build up the slope which has sunk significantly.
2. Bloor will supply and fit a staggered chicane.
3. Hand rail to be installed in the area of the drain cover.
4. Footpath as it continues, to request this is widened with a lane marked for cyclists.

Persimmon will review the land ownership in the area, it is thought to be Wiltshire Council. Cllr Exton will prepare the Highways Improvement request form to be submitted to LHFIG.

Footpaths

A recent meeting took place between Cllrs Exton, D'Arcy and Ritchie. Dep Town Clerk will request the notes/actions from Cllr D'Arcy.

Litter Recycling Bins

Dep Town Clerk confirmed there is a list of town council owned and emptied bins in the town hall office. It was noted there are bins that are no longer in situ on their fixings and the reason for their disappearance is not known. It was agreed we will request the grounds staff to complete survey of town council bins and their condition/state of repair and also note any bins that they think have been removed.

Dropped Kerbs/accessibility survey/pedestrian experience

It was agreed Dep Town Clerk will source further information and costings for a mobility access audit.

The Chair declared the meeting closed at 7.59 p.m.